

INTRODUCTION TO CAREER CHOICES IN AUSTRALIA

STUDENT WORKSHEET

CAREER EDUCATION YEAR 10

Notes for Careers Adviser and Teachers

Career Education Focus:

1. Building awareness of the career choices review process
2. Emphasising that career development is a continuous process with a series of choices
3. Understanding the importance of academic and occupational skills to achievement in all career areas
4. Demonstrating skills in decision making

Lesson Objectives:

Students will:

1. Identify three career options for consideration as a career.
2. Compose a two-paragraph report on a career option that he or she is considering.
3. Use word-processing software to compose a two-paragraph report using text formatting techniques.

Requirements and Resources:

Computers with Internet access, "Career Exploration and Investigation" Worksheet (See below)

Additional resources:

FIRST10 – career directory: handbook and www.first10.com.au

Job Guide – career directory: handbook and www.jobguide.thegoodguides.com.au

Job Search and Career Information Links: www.jobsearch.gov.au

Industry specific career choice websites such as: www.becomeabricklayer.com.au

Note: A more detailed online Career Choices Worksheet requiring login is available at: <http://www.myfuture.edu.au>

Procedures

Tell students that today's lesson will demonstrate how to explore different career options suited to their interests.

Activity 1: Conduct a teacher-led discussion of the content of the lesson to the class. You might use yourself as an example to illustrate all of the steps in this lesson activity. You could walk through the lesson activities by illustrating three career choices that you considered. Then describe how you made the choice of teaching as a career.

Focus the teacher-led discussion upon the following:

- An introduction to career exploration
- The process of weighing career options
- The process of investigating one career consideration
- The process of conducting Internet searches
- The process of preparing a report using text-formatting techniques

Activity 2: Distribute a copy of the “Career Exploration and Investigation” worksheet, below to students. (Alternatively you can upload and email Activity 2 as a Word Document for students to complete on-line and email back to you upon completion of the lesson.)

After appropriate direction and explanations, release the students to work independently to conduct their Internet search. The students are expected to prepare an individual response to the questions on the activity sheet. A period of time such as 30–45 minutes might be allocated for the search. The second phase of the lesson will involve the preparation of the student activity sheet. This lesson emphasizes independence in learning, preparation of an extended project, and student self-checking of the quality of work to be submitted.

Reflection: Conduct a class discussion on lessons learned.

Assessment: Use this scoring to assess student preparation and presentation of a two-paragraph report on careers.

Point Values are assigned to each of the Questions in the Activity 2 Worksheet (see below)

Question:

1. 10 points
2. 10 points
3. 20 points
4. 20 points
5. 10 points
6. 10 points
7. 20 points

Total 100 points

Worksheet Introduction

The following introductory points are made at the start of Activity 2 to assist students. Modify to include local references as required:

1. Identify three possible careers of interest to you.
In choosing these three career directions, consider the following aspects of your own life so far as these may help determine your suitability and long term enjoyment of your work life:
 - your likes and dislikes
 - your interests eg creative/love of nature/communication skills/sports
 - strengths and weaknesses
 - knowledge and training so far
 - family work history
 - your values
 - importance of life balance
 - your dreams for your future
2. Select the one career option that you wish to investigate. Tell why you selected this one choice.
3. Apply procedures to access the Internet to conduct the search. (Use references identified for you)
4. Prepare a two-paragraph report that describes your career option.
5. Include a description of career preparation.
6. Include a description of possible salary earnings.
7. Use appropriate text-formatting techniques (paragraph construction, sentence construction, punctuation, etc).

This worksheet was created by ABBTF with reference to <http://www.breitlinks.com/careers>.